

## Vacancy: Regulatory and Scientific Officer

Experience: ca. 0-2 years

Location: Brussels

### About Specialised Nutrition Europe (SNE)

Specialised Nutrition Europe (SNE) is the voice of the specialised nutrition industry in Europe. We represent the manufacturers of tailor-made dietary solutions for populations with specific nutritional needs. These include infants and young children, people with medical conditions, disorders and diseases comprising *inter alia* coeliac disease, sports people and those managing their weight. With 21 national associations as members across Europe, a Brussels-based team and a network of top-notch experts, SNE interacts with stakeholders across Europe and beyond.

### Position

The Regulatory and Scientific Officer will:

- > **Support** SNE's workflows mainly on food safety;
- > **Manage** the SNE Food Safety Office project with a high degree of autonomy, including several subgroups made up of members such as company experts;
- > **Draft documents and communication materials** (e.g. position papers, meeting minutes) as agreed by the relevant groups;
- > **Organise** specific group meetings;
- > **Advise** on food safety and related issues and support advocacy on the same topics;
- > **Engage** with different stakeholders and partner associations;
- > **Collect** input and data from the SNE membership;
- > **Report** to the Regulatory & Scientific Manager and Secretary General.

### Profile

- > This may be your first full-time job, but you will already have good knowledge of food safety topics and you will demonstrate a high level of confidence, social skills, efficiency, own initiative and autonomy;
- > You have completed your higher education in a relevant field (preferably food science, food technology, chemistry/biochemistry or related studies);
- > Ideally some previous work experience, including some experience/knowledge in food law, food safety, nutrition or EU affairs;
- > Keen interest in food, nutrition and health policies as well as European affairs;
- > Excellent interpersonal skills and the ability to engage with a variety of external stakeholders;
- > Capacity to quickly understand technical content and relay it to different target groups;
- > Strong drafting skills and an excellent command of written and verbal English; other languages are a plus;
- > Some experience managing projects and moderating meetings;
- > Independent and well-organised work style, service-minded, ability to multi-task, prioritize and work with tight deadlines; attention to detail;
- > Advanced end user IT skills;
- > Right to work in Belgium.

### Offer

- > One-year full time contract (renewable depending on performance);
- > Opportunity to work in a respected European trade association in a highly dynamic and multicultural environment;
- > A varied role with the opportunity to take on more responsibility over time;
- > An attractive salary commensurate with the qualifications and skills of the successful candidate, plus benefits including hospitalization insurance, meal vouchers etc.;
- > Position based in Brussels with the option for some home/distance working.

### Application

Candidates are invited to submit their CV and motivation letter to [s@specialisednutritioneurope.eu](mailto:s@specialisednutritioneurope.eu) with the title "Application + your name". Applications which do not follow these guidelines and are, for example, only submitted via LinkedIn, will not be considered.

**Deadline for submitting applications:** 20 August 2024

**Expected start date:** October 2024